



Check it off

What's the right career move for you now? We can help you answer that question.

Step 1

Assess your core workforce skills.
Do you have the skills our employer partners are telling us all healthcare workers need?

Check it off
if you have these skills.



College Ready — Are you ready to attend or restart college? Most healthcare careers require more than a high school diploma or GED®. Are your math, reading, science and writing skills as strong as they need to be?



Computer Skills — Are your computer skills top notch? You need to be able to use the appropriate technology to complete a job, apply computing skills to problem-solving and quickly learn new software.



Customer Service — How responsive are you to patient and family needs, comfort and concerns? Your ability to provide high quality customer and patient service has become as important as your technological skills.



Team Building — Can you work well with diverse teams, negotiate issues and manage conflicts? Jobs now require you to build collaborative relationships with colleagues and customers.



Business Writing — Are you nervous at the thought of writing? Your emails, memos, and reports all need to be clear, concise and effective.

Register now for the course

if you need to develop or advance these skills.



College Connect to Healthcare Careers — 48-hour course which provides the necessary academic foundation in mathematics, reading, writing and science to successfully enter college and pursue a healthcare career.



Basic Computer — 24-hour course which provides skills training in the fundamentals of Microsoft Word, email, and the internet.



Effective Communications — 24-hour course focused on interpersonal communications, conflict resolution, and problem solving.



Working in Teams — 24-hour course which explains how to become a part of a highly effective team. It will develop your ability to work well with diverse groups.



Business Writing — 12-hour course which will teach students how to write business documents that are clear, compelling, and error-free.

Step 2

Go to www.1199ctraining.org and set up an appointment with your career coach to create your own career pathway map.

To register for a course go to www.1199ctraining.org